



August 12, 2013

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 5:04 p.m. by Board President, Anne Tarrant. Present were President Tarrant; Commissioner Wallin; Commissioner Gardner; Commissioner Cammermeyer; Commissioner Fey; Chief Executive Officer, Tom Tomasino; Chief Financial Officer, Terry Litke; Chief Operating Officer, Hank Hanigan; Chief Nursing Officer, Linda Gipson; Chief Quality Officer, Teresa Fulton; Chief of Staff, Gabe Barrio, MD; Attorney, Dale Roundy; and several other hospital staff.

Points of Order

President Tarrant noted they will hold Executive session at the end of the meeting and if a decision is made they will go into session and vote at that time.

Oath of Office for New Commissioner Nancy Fey

Nancy Fey was sworn in as District 4 commissioner by President Tarrant.

Minute Approval

President Tarrant called for a motion to approve the minutes of the July 8, 2013 regular Board Meeting and July 23, 2013 Special Board Meeting. Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer to approve minutes. Motion carried.

Education

None

Public Questions or Comments on Agenda Items

There were no public questions or comments on agenda items.

Quality and Patient Safety

Teresa Fulton, CQO reported we have received three awards for the following: Statewide Leader in Emergency Stroke Care; Participation in the National CAH “MBQIP” Quality Improvement Project and Healthcare Worker Flu Immunization at 90%. Whidbey Community Physicians have been recognized by Press Ganey and have been asked to mentor some East Coast physicians to help improve their HCAHPS scores.

Medical Staff Report

A. **Chief of Staff Report**

Dr. Gabe Barrio, Chief of Staff reported the following physicians received an award: Dr. Doug Langrock, Dr. Christopher Bibby, and Dr. Gabe Barrio. Dr. Gabe Barrio, Chief of Staff explained the credentialing process for physicians to new commissioner Nancy Fey.

Dr. Gabe Barrio, Chief of Staff, presented the following active staff reappointments:

Dan E. Fisher, MD	Active Staff Reappointment
Steven T. Hunnell, MD	Active Staff Reappointment
Nancy J. Neubauer, MD	Active Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to approve the active staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following courtesy staff reappointments:

Sally Browning, MD	Courtesy Staff Reappointment
Dawn M. Hastreiter, MD	Courtesy Staff Reappointment
Alice B. Josafat, MD	Courtesy Staff Reappointment
Christopher M. Krol, MD	Courtesy Staff Reappointment
Moirra A. O’Riordan, MD	Courtesy Staff Reappointment
Kristopher A. Spinning, MD	Courtesy Staff Reappointment
Milton L. VanHise, MD	Courtesy Staff Reappointment
Bonnie J. Witrak, MD	Courtesy Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to approve the courtesy staff reappointment as presented. Motion carried.



Dr. Gabe Barrio, Chief of Staff, presented the following consulting staff reappointments:

Sheila D. Smith, MD Consulting Staff Reappointment

Alan J. Velander, MD Consulting Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to approve the consulting staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following courtesy staff appointment:

Pathmaja Paramothesy, MD Courtesy Staff Appointment

Christopher C. Davis, MD Courtesy Staff Appointment

Robert G. Rockwell, MD Courtesy Staff Appointment

Dmitriy G. Akselrod, MD Courtesy Staff Appointment

Leila C. Bender, MD Courtesy Staff Appointment

Daniel W. Fullmer, MD Courtesy Staff Appointment

Randi W. Hart, MD Courtesy Staff Appointment

Brendan J. McCullough, MD Courtesy Staff Appointment

Laura K. Nason, MD Courtesy Staff Appointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to approve the courtesy staff appointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following allied health staff reappointments:

Julie D. Sacerio, PA-C Allied Health Staff Reappointment

Kimberly M. Ferguson, PA-C Allied Health Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to approve the allied health staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following resignations:

Jay Johnson, MD; Kristine Young, PA-C; Jennifer Eichorn, ARNP; Aaron Barland, PA-C; Jennifer Daly, MD; Svetlana Helms, MD.

Commissioner Cammermeyer asked to have the average length of employment for resigning physicians added to the report.

Dr. Gabe Barrio, Chief of Staff will meet with Molly Nagel and have the average length of employment for resigning physicians added to future reports..

Individual Items

A. Administrative Update

Tom Tomasino, CEO reported a couple of brief updates. STARS for the 2nd quarter are: Megan Hill ~ Human Resources; Lesa Novotny ~ Human Resources; Marissa Soliman ~ Environmental Services; Tom Wilson ~ Engineering.

Tom Tomasino, CEO reported our surgery volumes have struggled in the past but as of last month we are at 559 surgeries for the year.

Trish Rose, Marketing/PR reported the bond education information has been posted to our website and please take the time to read it. One of the biggest criticisms we received from the last bond election was not enough information sent the public. Please Google Whidbey General Hospital and this will bring up our link to our website. Trish Rose shared information on a recent conversation she had with a community member regarding Medicare coverage of a private room or a shared room. Trish Rose reported we are getting the same reimbursement from Medicare for a private room as we would a shared room. We have been educating employees with answers to questions and employees have been given frequently asked questions, even though an employee can not encourage a patient to vote yes, they can answer questions. Encouraging the vote will be the Friends of Whidbey General Hospital and they will be spreading the word to the community. Employees can educate patients on hospital time but you can not ask them to vote yes on hospital time.



B. Heart Math

Linda Gipson, CNO reported Heart Math is an international, scientifically-based program, which reduces stress, improves quality of life and reflects the vision of Operation Nightingale. We are offering this program to Whidbey General Hospital employees to increase resiliency in this of time change and improve employee/patient satisfaction. The first Heart Math class was held this month and because of great interest we had to increase the participants from 10 to 15. Heart Math will be offered into 2014. The administration team will be participating in Heart Math at the end of the month.

C. UFCW Contract

Hank Hanigan, COO reported the UFCW contract has been reviewed and approved by our attorney and reported a \$180,000 dollar impact in the area of Cost of living adjustment, for a total of 1.5 percent for the three years and a few other minor changes. Hank Hanigan, COO reported another change is weekend coverage. To have employees work every weekend is a hardship. If an employee works two weekends in a row they will be paid time and half for the second weekend. Hank Hanigan, COO is asking for approval and to have Tom Tomasino, CEO sign the UFCW contract. Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer to authorize Tom Tomasino, CEO to sign the UFCW contract as presented. Motion carried.

Board Items

A. Update

President Tarrant reported on July 23 a webinar by Association of Washington Public Hospital Districts (AWPHD) and asked if anyone had participated and if they could pass along information to the rest of the board. President Tarrant reported the board will be starting the “20 Questions Every Hospital Board Needs To Answer” education. President Tarrant and Commissioner Gardner will report on the first two questions at the next meeting. President Tarrant reported Washington State Hospital Association (WSHA) will hold a refresher course for commissioners on October 15 followed by the WSHA 81st annual meeting in Seattle on October 16 and October 17. Please contact Bobbi Silor in administration to register. President Tarrant reported new committee assignments as follows:

Commissioner Fey - QIC (Quality Improvement Committee) and Governance committee

Commissioner Gardner - Compliance committee

President Tarrant will meet with Commissioner Wallin to discuss dates on Building and Strategic Planning Committee.

Staff and Status Reports from Administration

A. Administrator’s Report

Tom Tomasino, CEO asked for questions regarding the administrators report. Trish Rose stated the bond is not just inpatient rooms but improving surgical services as well. We are working on a presentation and it will be posted to our website when it is ready.

B. Financial Report

Terry Litke, CFO reported June financial statements show a negative margin of (\$1,632,904) with a negative operating margin of (26.6%). This June loss is \$1,562,430 more than the budgeted June loss of (\$70,474). The average inpatient census for June (the lowest this year) was 14.97, which was a 9.2% decrease from the May average census of 16.48. Inpatient surgeries were 46 in June which was a 17.9% increase for the average monthly inpatient surgeries of 39 in 2012. Total outpatient volumes for June are not available as several departments have not reported yet due to conversion problems and departmental issues. Gross patient revenues were at \$14,058,988 which was under budget by 8%, or \$1,256,130. Operating expenses were over budget by \$1,158,606 or 16%. Total salaries and wages and employment agency expenses were over budget by \$553,356 or 17%. Employee benefits were over budget by \$155,499 or 22%. Physician fees were over budget by \$68,587 or 16%. Professional fees were over budget by \$67,746 or 39%. Supplies were over budget by \$285,665 or 37% and Depreciation expense was over budget by \$88,051 or 40%. The significant over budget expense areas for June are identified as follows: Salaries and wages expense \$334,368 over budget. The major over budget departments were



surgical Providers \$59,110 over, Home Health \$53,241 over, Orthopedics \$34,832 over, EMS \$28,794 over, Lab \$28,636 over, Care Management \$26,161 over and Whidbey Family Birthing \$23,421 and Employment agency expense \$211,460 over budget. The major over budget departments were Lab \$80,837 over, Emergency Room \$40,456 over, PACU \$32,449 over, Surgery \$27,735 over, and Med Surg \$16,130 over. Employee Benefits expense \$155,499 over budget. The major over budget areas were \$73,314 due to increase in the PTO accrual due mainly to low usage of PTO so far this year and \$44,325 over budget amount due to 3 disbursements in June for the retirement employer match amounts. Physician fees \$68,587 over budget. The major over budget areas were Surgical Providers \$52,120 over and Hospitalists \$37,280 over. Professional fees \$67,746 over budget. The major over budget areas were HIM Information Management \$25,379 over, Pharmacy \$21,731 over, and Patient Accounts \$18,438 over. Supplies expenses were over budget in June mainly due to recording some May supplies expenses in June in the amount of about \$213,000.

Commissioner Gardner urged the Board to remember that this report is not the complete picture. We are waiting on figures and playing catch up due to Meditech. The amount we are looking at in June does not reflect the actual June operations until billing is caught up. The Board understands this is a transition period where we have timing differences. We are looking at transition numbers and not the actual numbers. Monthly reports will have the cumulative totals from each department and not the actual month to month totals.

Tom Tomasino, CEO noted it will be December before we can recognize the revenue for the year. Linda Gipson, CNO reported we have developed a state of the art process. A procedure that will flow to billing immediately and this is married to the finance side. When it is functioning correctly this will be an amazing program. The observation cases are in excess of 100 a month and that is revenue and is not captured in your reports, they are working to get this added to the reports. President Tarrant thanked Commissioner Gardner for her experience in accounting and helping us to understand the transition phase.

Terry Litke, CFO reported due to the slow down and cash back we are talking with Whidbey Island bank for a Line of Credit if needed in the future and we will bring to the next board meeting. Terry Litke, CFO reported we have received insurance renewals for malpractice and other coverage, which came in at few hundred dollars less than expected, they came in under budget.

C. Review of Dashboard Report

Tom Tomasino, CEO reported the service side of dashboard is down. We are watching and having the nurse managers educated to increase scores. We have received six positive experience letters from patients this last month. Linda Gipson, CNO stated we are rounding and performing service recovery and the managers are taking responsibility and working to improve scores. All managers are going through a simulated scenarios course to help with improvement of scores. We are also recommending refresher courses for nurses involving interactions with patients. We are focusing on interactions competency. Tom Tomasino, CEO noted over the course of the last 4 years we have had major improvement from single digit scores to where we are now.

Consent Agenda

A. Approval of Monthly Write-Offs and Vouchers

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer, to approve vouchers #170235 to #171071 and #3055 to #3072 in the total amount of \$7,769,851.96. Motion carried. Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer to approve the Capital equipment vouchers for July in the amount of \$0 therefore the vouchers are approved for payment in the amount of \$7,769,851.96. Motion carried.



Agenda Items for next Regular Board Session

Hank Hanigan, COO reported he will have surplus property appraisals ready for the next Finance Committee meeting.

General Public Comments

Larry Eaton congratulated and welcomed Nancy Fey to the board and thanked all of the board members for their commitment and hard work.

Executive session

Moved to executive session at 6:48 pm.

Re-adjourn at 7:22 pm.

Adjournment

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to adjourn the meeting at 7:40 pm, motion carried.