



REVISED

August 13, 2012

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 5:03 p.m. by Board President, Anne Tarrant. Present were President Tarrant, Commissioner Wallin, Commissioner Case, Commissioner Cammermeyer and Georgia Gardner. Chief Executive Officer, Tom Tomasino; Interim Chief Financial Officer, Terry Litke; Chief Operating Officer, Hank Hanigan; Chief Nursing Officer, Linda Gipson; Chief Quality Officer, Teresa Fulton; Interim Chief Human Resources Officer, Ev Taylor; Chief of Staff, Gabe Barrio, MD; Guest Speakers from Moss Adams and several hospital staff, as well as community members were present.

Points of Order

There were no points of order.

Minute Approval

President Tarrant called for a motion to approve the minutes of the July 9, 2012 regular Board Meeting, and July 25, 2012 Special Board Meeting minutes. Commissioner Wallin made a motion, seconded by Commissioner Case, to approve all minutes as presented. Motion carried.

Education

Josh Lewis, Healthcare Senior Manager from Moss Adams, presented Whidbey General Hospital's 2011 Auditor's report in PowerPoint, discussion included:

- REPORT OF INDEPENDENT AUDITORS
- MANAGEMENT'S DISCUSSION AND ANALYSIS
- FINANCIAL STATEMENTS

Balance sheets - December 31, 2011 and 2010

Statements of revenues, expenses, and changes in net assets - years ended December 31, 2011 and 2010

Statements of cash flows - years ended December 31, 2011 and 2010

Notes to financial statements

Josh Lewis asked for questions. CEO, Tom Tomasino stated, regarding tax levy being the lowest supported, this will affect our revenue. Tax levy will push reimbursements down. Community support is always vital to our hospital. Most district hospitals are CAH. Legislators don't understand reimbursement for smaller hospitals means no leverage within our communities. Josh Lewis responded reimbursement system is broken. Moss Adams is speaking with Washington State Hospital Association. WSHA fights really hard for hospitals.

Public Questions or Comments on Agenda Items

There were no public questions or comments on agenda items.

Quality and Patient Safety

Teresa Fulton, Chief Quality Officer, recognized Trish Rose for her great efforts at Whidbey General Hospital, very proud of what Trish has done for our hospital. Teresa also stated that Trish Rose was very strong with measurable data, very sophisticated and has given great quality to our hospital. President Tarrant commented how very important it is to move forward with changes in Healthcare.

Medical Staff Report

A. Chief of Staff Report

Dr. Gabe Barrio, Chief of Staff, presented the following courtesy staff reappointments:

Jay Ham, MD	Active Staff Reappointment
Crispin S. Wilhelm, MD	Active Staff Reappointment
Frank M. Sheridan, MD	Active Staff Reappointment
Friedrich C. Loura, MD	Active Staff Reappointment



Benis P. Babusis, MD	Active Staff Reappointment
David C. Marlow, MD	Active Staff Reappointment
Richard W. Satre, MD	Active Staff Reappointment
Edward H Sessions, MD	Active Staff Reappointment
Lloyd E. Stambaugh, MD	Active Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermyer to approve the courtesy staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following courtesy staff appointments:

Hooman Hajian, MD	Courtesy Staff Appointment
Michael S. Fishman	Courtesy Staff Appointment
Ross M. Ondersma, MD	Courtesy Staff Appointment
Moira A. O’Riordan, MD	Courtesy Staff Appointment
Kristopher A. Spinning, MD	Courtesy Staff Appointment

Commissioner Case made a motion, seconded by Commissioner Cammermyer to approve the courtesy staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following resignations:

Erin A Aas, ARNP effective 06/02/2012
 Susan Wetstone, MD effective 06/29/2012
 Samir F. Bishai, MD effective 07/12/2012

Dr. Gabe Barrio, Chief of Staff, presented the following core privileges to be approved at next MEC meeting in September.

ARNP – Family Practice
 PA-C Outpatient Clinic Services

Commissioner Cammermyer asked if ARNP’s always have to have core privileges approved. Or can an ARNP sponsor be sponsored by their provider? Dr. Gabe Barrio responded that a lot of chart reviews are done by sponsor, and they lean a lot on Anesthetist for approval.

Individual Items

A. Administrative Update

Tom Tomasino, CEO, welcomed new Administrative Assistant, Bobbi Silor and Interim Chief Human Resource Officer, Ev Taylor. Tom noted our Meditech implantation is moving along well. Tom complimented Teresa Fulton and Beth Stout on their great efforts with the implantation. IS team is doing a lot of additional work, working double duty. Tom would like to thank Evelyn Mueller, Nancy Brady and Nino Olalia for their continued effort. Staying right on track thanks to IS team. Tom congratulated EMS team for passing levy, we had 70% of the vote. We had a lot of community support, including support from Ron Royer, Robert May, Deb Craeger. Commissioner Cammermyer thanked Commissioner Wallin for being at the South Whidbey community meeting, to support the EMS levy. Tom thanked Laura Tarasoff for the prominent sign display in support of EMS levy.

B. WSNA Contract

Linda Gipson, Chief Nursing Officer, introduced herself and expressed what a privilege it is to be a part of the Whidbey General Hospital team. Linda also stated that one of her responsibilities to serve as Chair for the team includes collective bargaining negotiations between our Hospital and its nurse’s represented by Washington State Nurse’s Association. Members of the hospital team included Bob Sebrist, our labor attorney who has negotiated on behalf of the hospital for many years and the Chief Human Resource Officer. This was Carolyn Pape’s last negotiation and she remained with us through completion of the process. Linda thanked Bob Sebrist and Carolyn Pape for their support and collaboration. Linda discussed the new agreement that has been ratified by the union membership, and asked for the board’s approval regarding the following changes in the contract:

- 1) The language was revised to allow a nurse to request cash out banked PTO up to 80 hours on request.



- 2) The grievance process was streamlined and more realistic response times were developed for each step of the process.
- 3) Clarification of the commitment of reserve nurse to the schedule was achieved.
- 4) Expansion of the definition of a charge nurse as the professional who has leadership responsibilities, not only for nurses but for other categories of patient care providers.
- 5) Clarification of the pay practices for on call and call back were achieved for the home health nurses.
- 6) Meals and rest breaks will be a regular scheduled item on the agenda at Conference Committee meetings.
- 7) On implementation of the preceptor program, the nurse serving as a preceptor would receive a small premium for the duration of the assignment.
- 8) Beginning January 13, 2013 the premium payment for Health insurance will be for the least costly health plan that is not a driven consumer health plan.
- 9) *The minimum hourly wage rates negotiated in the agreement call for 0% increase in year 1, .5% in year 2, and .5% increase in year 3. The increases enjoyed by the nurses on annual basis remain unchanged and will continue.

Commissioner Wallin made a motion, seconded by Commissioner Cammermyer to approve the changes to WSNA contract as presented. Motion carried.

Resolution 325 Authorization of Issue of Warrants

Tom Tomasino, CEO proposed to change incorrect RCW since 2005, reaffirmation in surety bond added for all signers.

Commissioner Cammermyer made a motion, seconded by Commissioner Gardner to approve the Authorization of Issue of Warrants. Motion carried.

Resolution 326 Interlocal Agreement Coupeville School District

Hank Hanigan, COO stated this agreement will formalize our verbal memorandum of understanding with the Coupeville School District.

Commissioner Cammermyer made a motion, seconded by Commissioner Case to approve Interlocal Agreement Coupeville School District as presented. Motion carried.

Board Items

A. Committee reports-

Building Committee – Hank Hanigan, COO is expecting Architect plans, bill amounts will be given to Commissioner Wallin and himself. Commissioner Gardner will join Finance Committee and Compliance Committee. A board member will be joining the Credentials Committee, regarding Review of Bylaws, Board Education. We are the only district that does not have representation. Will take to MEC, and then bring to the Board.

B. CEO Contract renewal- President Tarrant addressed the CEO IT performance review was done on February 2012, regarding Tom Tomasino, and has been affirmed for another 3 year contract, upon board approval.

Commissioner Case made a motion, seconded by Commissioner Gardner to approve CEO Contract Renewal as presented. Motion carried.

Staff and Status Reports from Administration

A. Administrator's Report

The Board had no questions on the Administrator's report as presented. Tom Tomasino, CEO introduced EV Taylor, Interim Chief Human resource Officer, on staff here. Ev comes to us with a wide range of experience and will be here for about 17 weeks experience.

B. Financial Report

Terry Litke, Interim Chief Financial Officer, reported that the average inpatient census for June was 16.50. Which is an increase from the May average census of 12.90. Inpatient surgeries were up from 36 in May to 43 in June. Outpatient surgeries showed a slight decrease from May to June. Gross patient revenues were under budget by 7.9% or \$1.2 million. Operating expenses were under budget by \$532,000 or 7.4%. Purchased services were under budget by



\$151,000 which is 16.2%, and salaries and wages were under budget by \$229,000 or 6.8%. Physician fees were over budget by \$108,000 and professional fees were over budget by \$58,000. Cash on hand days decreased from 95.3 in May to 88.5 in June. Days of net revenue in receivables increased from 28.9 in May to 30.8 in June.

Review of Dashboard Report

Tom Tomasino reported that we have increased in recommendation to our hospital, increased from 77.4% in May to 83.0% in June. Tom stated what a great job our administration and managers have done to get this percentage up. ED door to doc time is the best in the state at 24 minutes. President Tarrant voiced her concern on some other areas that still need improvement: service concerns and inconsistency with IT. Commissioner Cammermyer stated she has heard much more positive comments.

Consent Agenda

A. Approval of Monthly Write-Offs and Vouchers

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. Commissioner Cammermyer made a motion, seconded by Commissioner Case, to approve vouchers #159337 to #160042, and #2491 to #2793 in the total amount of \$7,013,201.85. Motion carried. Commissioner Cammermyer made a motion, seconded by Commissioner Case, to approve the Capital equipment vouchers for August in the amount of \$173,599.34. Motion carried.

Agenda Items for next Regular Board Session

Agenda items for the next regular Board meeting include, Hospice Education, and Leadership Retreat September 20, to be held at the Best Western. Please let President Tarrant know if you can't make it to your committee meeting.

General Public Comments

Laura Tarasoff, employee food services, addressed the board with a story from her friend that recently had surgery at Whidbey General Hospital. Laura's friend could have had her surgery at any facility, and she chose Whidbey General Hospital, based on our safety rating. Laura's friend had a great experience with our hospital and staff and was very happy with Dr. Oman. Laura also spoke to the fact that our environmental services team is doing a great job. Laura stated that she is allergic to scents, and when housekeeping had changed to a strong scent deodorizer she approached them with her concern and housekeeping changed it to a non scent. Laura also stated a clean hospital is an element our patients look for and it is nice to have a clean hospital, thanks to Environmental Services team. President Tarrant thanked Mrs. Tarasoff for her comments.

Adjournment

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Cammermyer made a motion, seconded by Commissioner Gardner, to adjourn the meeting at 6:44 p.m. Motion carried.